Workshop 4

Guiding Questions / 10 Things to Consider

Slide 10

Know Your Purpose and Audience
Before diving in, clarify the purpose of your presentation. What message do you want to convey, and who are you pitching to? Understanding these aspects will guide your content and design choices.

Plan Your Content
Outline the key points you want to cover. Create a clear structure with an introduction, main points, and a conclusion.

Create an Opening Introduction
Make sure you share the name of your pitch or solution, your group members' names, and opening slide sets the tone for your presentation.

Design Your Slides
Create a beginning, middle and end to your presentation. Incorporate visuals like images, graphs, and charts where necessary to build understanding.

Include Engaging Visuals
Did you conduct a survey with some data? Did you get an awesome quote from someone? Did you create a video? Show us your work!

Practice Your Delivery
Practice delivering your presentation multiple times. Practicing boosts your confidence.

Prepare for Technical Issues
Check the equipment you'll be using for your presentation. Ensure your slides, audio, and any multimedia elements work smoothly.

Final Review
Before presenting, do a final review of your slides. Check for typos, ensure all content is accurate, and confirm that visuals are displaying correctly.

Know you are confident
When the day arrives, take a deep breath and deliver your presentation confidently. You are going to be awesome.

Gather Feedback

After your presentation, ask for feedback and questions from your audience. What worked well, and what could be improved? Use this input to enhance your skills for future presentations.